

**Potter Gray Elementary
SBDM Council Meeting Minutes
August 26, 2019
3:20pm, PG Library**

Vision Potter Gray Elementary staff and families are committed to providing a caring, productive, learning environment in which all children can develop their abilities and talents to the maximum.

Mission All students achieve excellence as productive, responsible citizens.

Call to Order: The meeting was called to order at 3:30p.m. by consensus of the council.

Roll Call: Present: Keith Brown, Christina Price, Jennay Weatherholt, Jennifer Hamilton, Steve Dotson, Ashlee Boyd, Kevin Childers Absent: Crysta Crum

Item One: The agenda was approved by consensus.

Item Two: The [July 15, 2019 minutes](#) were approved by consensus.

Item Three: Approval of Budgets

A. Reviewed [SBDM](#) Munis Reports - the board voted by consensus to move money out of contingency: \$4,000.00 to Supplies Tech; \$4,000 to General Supplies; and \$631.99 to Principal Office General Supplies

B. [Activity Fund](#) Mr. Brown informed members that Early Morning Care will continue to be free to families and the certified teacher supervising will be paid out of ESS funds.

Item Four: Good News Report

A. Open House

B. PTO events

C. Student enrollment - 415

D. Mrs. Payne had her baby! All are happy and healthy.

Item Five: Student Achievement

A. STAR assessments

B. Lexia

- Item Six:** School Improvement Planning
- A. School Safety Committee
 - B. [School Report Card - Collection Items](#); board discussed items
 - C. Asbestos letter
 - D. Committees
 - 1. District Standards Committee
 - 2. Gifted & Talented Committee
 - 3. PBIS Committee
 - 4. School Safety Committee
 - E. [Title 1 Parent Letter](#) - approval required; teachers will hand out at parent/teacher conferences with other items

- Item Seven:** Student Trips
- A. Seussical - WKU Campus
 - 1. K, 1, 4 on Sept. 13
 - 2. 2, 3, 5 on Sept. 12
- Question from Ashlee Boyd: Would it be possible to have alternate ways to pay for field trips besides cash/check? (example: PayPal, Venmo)

- Item Eight:** Fundraisers
- A. The board tabled approval of the Scholastic Book Fair (March) until Sept. meeting.

Item Nine: Old Business

Item Ten: New Business

- Item Eleven:** Personnel
- A. SpEd - Instructional Assistant

Item Twelve: Public Comment

- Item Thirteen:** Upcoming Dates/Next Meeting Date
- A. September 30, 2019

Item Fourteen: The motion was adjourned by consensus.